

# Trinity Pines

• Independent Senior Living Community •

## Maintenance Technician- Part Time

Trinity Pines Retirement Center is looking for an individual who can work independently while at the same time possessing the ability to use common sense to accomplish the tasks required efficiently and effectively.

This would be perfect for someone recently looking for a part time job to flex their skill set, great for someone recently retired as well. Someone who is self-motivated and willing to step in and help out wherever necessary.

### Duties and responsibilities:

\*The primary responsibility of Maintenance includes preventative maintenance, basic electrical, basic plumbing, carpentry, grounds/landscaping, and apartment turnover.

Must be able to respond to work request forms, take direction, be organized and have the ability to effectively communicate with staff, Director and residents. Must enjoy working with resident's / employee's at the Pines and take on all tasks with a friendly "can-do" attitude.

\*Perform all aspects of property maintenance, including preventative, corrective, deferred and emergency maintenance.

\* Maintain all maintenance tools, shops and storage rooms in an orderly fashion.

\* Perform maintenance inspections and repairs on building and vacant units to ensure proper operating conditions and appearance upon move-in.

\* Assists the Director of Facilities on special maintenance projects, i.e., preventive maintenance of building components and/or mechanicals.

\* Serve as on-call maintenance providing emergency service.

\* Ensure exterior curb appeal of the community and cleanliness of grounds.

\* Works with and directs part time employees that do snow removal and seasonal mowing,

\* Recommends measures to improve methods of operations, performance, safety and quality of service.

### \*Qualifications include\*

\* Preferred experience: Handy-man mindset, carpentry, mechanical skills, knowledge of common electrical and plumbing.

\* Maintenance knowledge is imperative along with the capability to assess health and safety requirements. \*

\* Ability and willingness to take direction and follow through as directed.

\* Ability to work independently, handling multiple tasks while maintaining a positive attitude.

\* Working conditions\* This position requires flexibility. Frequent bending, stooping, squatting, crawling, and climbing activities. Occasional Lifting and carrying of bulky or heavy items may be required.

**Schedule:**

\* Flexible 2-3 days per week 10-16 hours

\* On call for emergencies

**Education:**

\* High school or equivalent

**Experience:**

\* Maintenance: 1 year or more

\* Driver's License

\* Work Location: Trinity Pines Retirement Center

**Contact:**

Carl Reinemann, Director of Facilities, Trinity Pines Retirement Center  
carl@trinitypineslm.com